

NAVFAC INSTRUCTION 5061.5B

From: Commander, Naval Facilities Engineering Command

Subj: AWARDS PROGRAM FOR ENGINEER OF THE YEAR AND FEDERAL  
ENGINEER OF THE YEAR

Encl: (1) Naval Facilities Engineering Command Engineer of the  
Year Award Program

1. Purpose. To provide for the encouragement and recognition of engineering excellence and professional achievement through the selection of an Engineer of the Year for each Naval Facilities Engineering Command (NAVFACENGCOM) activity, including Headquarters; selection of the NAVFACENGCOM Engineer of the Year; and NAVFACENGCOM participation in the National Society of Professional Engineers (NSPE) Federal Engineer of the Year Award Program.

2. Cancellation. This instruction cancels NAVFACINST 5061.5A of 22 February 1989.

3. Background.

a. The Naval Facilities Engineering Command participates in the annual NSPE Federal Engineer of the Year Award Program. Code 15 coordinates NAVFACENGCOM participation with NSPE, provides technical guidance, and establishes Headquarters selection panels and procedures.

b. NAVFACENGCOM may submit a military and a civilian nominee to NSPE to compete with other Federal agency nominees for NSPE Federal Engineer of the Year. This represents changes to previous policy which restricted each agency to a single nominee. If adequate nominees are received in each category NAVFACENGCOM will recognize a NAVFACENGCOM civilian Engineer of the Year and a NAVFACENGCOM military Engineer of the Year.

4. Action.

a. NAVFACENGCOM HQ Code 15 will announce detailed procedures each year to coordinate NAVFACENGCOM's participation in the annual NSPE program.

b. Addressees shall, in accordance with enclosure (1), select an Activity Engineer of the Year to compete for NAVFACENGCOM Engineer of the Year.

c. Addressees shall forward nominations to Commander, Naval Facilities Engineering Command, Code 15 (attention 151), by 15 September.

5. Nomination Forms. Nomination forms change annually and will be distributed under separate correspondence.

6. Privacy Act. The safeguard provisions of the Privacy Act of 1979 (P. L. 93-574) apply to nominations and correspondence for this program.

H. H. ZIMMERMAN  
Director of Planning and  
Engineering

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Naval Facilities Engineering Command  
Engineer of the Year Award Program

1. Purposes. To recognize outstanding individual engineering achievements; to encourage professionalism and promote excellence in engineering within the Naval Facilities Engineering Command, and to cooperate with NSPE in its Federal Engineer of the Year Award Program.

2. Eligibility. Civilian engineers in the GS-0800 series and CEC Officers who are engineers.

3. Criteria. Exceptional educational and collegiate achievements; professional and technical society activities; civic and humanitarian activities; awards or honors; professional registration; continuing competence development during the last three years; and primary emphasis on engineering achievements.

4. Selection.

a. Activity Engineer of the Year. Each field activity and NAVFACENGCOM HQ shall:

(1) Announce program and distribute nomination forms to appropriate discipline managers with submission deadlines.

(2) Set up a selection panel comprised of at least one member from four engineering disciplines (i.e., electrical, mechanical, civil, structural) and a chairperson.

(3) Select and endorse an Activity Engineer of the Year and forward the nomination to the Commander, Naval Facilities Engineering Command, Code 15, by 15 September.

(4) Arrange for and carry out award ceremony to recognize individual selected prior to February each year. Publicize to maximum extent feasible in the local news media, professional society publications and, in general, make the selection widely known.

(5) As resources permit, field activities shall provide funding for their nominee and appropriate Manager/Division Director to attend the NSPE awards ceremony if their nominee is selected as the NAVFACENGCOM Engineer of the Year.

b. NAVFAC Engineer of the Year. NAVFAC Code 15 shall establish a selection panel and procedures to recommend three top nominees from field activities and Headquarters to NAVFAC Code 09. NAVFAC Code 09 shall select the NAVFACENGCOM Engineer for the Year. Prior to February of each year NAVFAC Code 15 will arrange for and hold an awards ceremony to recognize the individual selected as NAVFACENGCOM HQ Engineer of the Year and NAVFACENGCOM Engineer of the Year, as appropriate.

Enclosure (1)

5. Award. The NAVFACENGCOM Engineer of the Year and NSPE Federal Engineer of the Year shall be awarded plaques, appropriately inscribed. Activities should provide local recognition for their Activity Engineer of the Year by an award such as a plaque or Certificate of Recognition.

6. Presentation. Both the NAVFACENGCOM Engineer of the Year and the NSPE Federal Engineer of the Year Award plaques will be presented during the NSPE Engineers' Week Ceremony, normally held each February.